



Virginia Health and Medical Sciences Educators Association

VAHAMSEA EXECUTIVE BOARD MEETING MINUTES

July 19-20, 2021

July 19, 01:04 PM Pre-Summer Conference Virtual Meeting
July 20, 10:53 AM Summer Conference Virtual Board Meeting
July 21, 01:30 PM Post-Conference Virtual Board Meeting

Call to Order JULY 19 (01:04 PM): Anne Barker – Pre-Summer Conference Meeting

Establishment of Quorum (Anne Barker) 10 members present (Anne Barker, Chris Thomas, Donna Davis, Crystal Sarvay, Crystal Stokes, Virginia Medlin, Amy, Vada Holcomb, Jack Guilliams, & Robert Totty)

Minutes Of Last Meeting (Recorded by Virginia Medlin) posted to website

Treasurer's Report (Virginia Medlin): No Report

Historian (Crystal Sarvay): No Report

Regional Reports: NO reports currently

Professional Organization Reports: No reports currently

Standing Committees: No reports currently

Unfinished Business:

- Reviewed the Summer Conference Agenda with all members present
- Assigned Board Members to Break out rooms
- Discussed:
 - recording all meetings in Zoom
 - Annual meeting
 - Confirmed that Anthony Williams will be available
 - Revision of By-Laws
 - Regional Meetings to be held between 8:45 – 9:30 in breakout rooms
 - Set brief Post-Conference Meeting around 1:30 PM after conference on last day
 - Everyone be present at 7:30 AM in Zoom for first day

New Business: No new business to report

Next meeting date and place: July 20, 2021: Summer Conference Virtual at 7:30 AM. Anne will send out the link.

Adjournment Anne Barker: 02:10 PM, July 19, 2021



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Call to Order JULY 20 (10:53 AM): Summer Virtual Conference: Anne Barker & Welcome Announcement

Establishment of Quorum (Anne Barker): Quorum is established by Anne Barker (*Debra Wright was present for Vada from Region V & Mozella Rose for Region IV)

Minutes of last meeting (Recorded by Virginia Medlin): The minutes from the last meeting are posted on the website for members to read. Minutes were approved by the board as read.

Treasurer's Report (Virginia Medlin): Reported balances from checking and saving accounts were read. Treasure's report was accepted as read.

Historian (Crystal Sarvay): Will be working on pictural images to update our website, as a new duty for the historian.

Regional Reports

I (Robert Totty): Had 16 in attendance for meet and greet. Will ask for members to think about running for an open office. Recognized Marcie Ecroyd for running for secretary.

II (Crystal Stokes): Had 8 in attendance for meet and greet. Talked about a regrouping and reorganizing theme for the region. Recognized Virginia Medlin for running for Treasurer from region. Read a poem she wrote for thanking and encouraging all the members for being strong and continuing to work hard. She is honored to be director and looks forward to working with VAHMSEA.

III/IV (Jan Rayl): Had 13 in attendance for meet and greet. Talked about best practices, clinicals, share clinical sites, interactive education; like Kahoot and other apps to engage students. Scheduling next regional meeting around the 12th of October 3:30 virtual and no nominations for offices.

V (Vada Holcomb): Deborah Wright – Had 3 in attendance for meet and greet. Talked about ongoing difficulties getting members together, contacting different administrations for help, and mentioned the nursing / teaching ratio. No members running for office.

VI (Jack Guilliams): Mozella Rose - No in person meeting, made an introduction, no nominations for offices and will try to work on getting to gather on Friday.



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VII (Donna Davis): Had 10 in attendance for meet and greet. Talked about need for the List server to be updated and duties were explained as in By-Laws for open positions on the board. No nominations for offices from region. Other discussions were about dues, site facilities that need vaccine, Board of Nursing updates need to be linked to the VAHAMSEA website.

*Anne Barker thanked Regional Directors and stressed that we need a President - Elect for next year – Questions can be emailed to her about the job.

Professional Organization Reports:

ACTE/ACTE: (VAHAMSEA) Board Representative Christina Thomas

Reporting: Reminded us that the VA/ACTE represents and supports go to the political leaders and our jobs.

- Announcements to report:
- Dr. Long retired June 30, 2021, and committee is looking for replacement.
- VERSO had been approved and \$208,000.00 has been given to get back up by 2023
- ACTE has video to review about all CTE
- ACTE is having a membership drive – Dues are \$25.00 annually
- www.VAACTE.org provides P. D. resources, discount programs, teacher scholarships
- December 01 is the National Conference for VA/ACTE

VLN (Vacant): No Report

Standing Committees:

Awards: All awards will be shipped after the Virtual Conference.

Critical Issues/Legislation/Resolution (OPEN): Currently reviewing the By-Laws

Communications/Website: Vacate / No report – Being managed by Anne Barker & Natasha Wright

Membership/Nomination: Vacant /No report

Professional Development (Anne Barker): Working on the Virtual Summer Conference

Scholarship Committee (Vacant): No Report

Updates HOSA (Jane Best): Reporting that membership was down 58%, however thanks to all the volunteers that helped with events – the virtual conference was a success.



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Announcements to report:

- 36 work shops
- Keynote Speaker
- 223 attended the VILC
- 562 attended the SLC
- Had 14 students place in the Top 10
- Had 3 top 10 in Academic Testing Center – One 1st place
- 2 Scholarship winners

VDOE (Updated by Anne Barker):

Health & Medical director still vacant. Anthony Williams is back and will address the Virtual Summer Conference.

Unfinished Business:

Reporting from Sub-committee: 2021 Virtual Summer Conference

- 1) Federal Tax State in good standing for the year
- 2) 2021-2022 Renaissance Hotel booked for July 18th-21st Summer Conference
- 3) 2023 Great Wolf Lodge in Williamsburg, VA booked for July 17 -20th
- 4) DOE updates done and our conference stands alone, if the DOE wants to do updates it is possible

***2022- Renaissance Hotel, Portsmouth VA, July 18-21, 2022, Check on Dr. Mackey's contact**

***2023- Great Wolf Lodge, Williamsburg VA, July17-20, 2023**

Sub-Committee meeting for Summer Virtual Conference. The following members served on this committee:

1. Anne Barker
2. Crystal Sarvay
3. Donna Davis
4. Chris Thomas
5. Vada Holcomb
6. V. Hope Medlin

New Business

Discussion for the Bylaws Review – Must be a member to vote. The following are changes to the voted upon at the next meeting:

Changes:

- Section 5 A Receive dues and all other funds of the association, deposit, such funds in the bank designated by the Executive Board and pay all bills by check. (*Remove space and add and or debit card at the end of the sentence*)



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- Section 5 F. provide for the biannual audit of the financial records of the Association in ODD years that coincides with the Treasures-Elect assuming the office of Treasure – (Add to the Treasures’ duties)
- Section 9 C. Information to the webmaster to maintain an up-to-date photo gallery and history.
- Article IV B. 2. Vacancy occurring in the last six months of the term shall be filled by appointment by the Executive Board of an individual to serve the unexpired term and (*Remove and , end in period*)
- Section 2 E. All candidates running for office shall be an active member of VAHAMSEA for a minimum of 1 year. Appointed positions at the discretion of the Executive Board. (*Must be a member in good standing for 2 consecutive years prior to running for a board position.*)
- Section 2 B.1. Current VAHAMMSEA dues plus current dues to associations for Career and Technical Education and the Virginia association for Career and Technical Education; (*Cash, check, or Credit Card, and remove number 1,2, 3...*)

Bylaws Review: (July 19 & 20, 2021) Action

All By-laws review and changes were noted for submission and voting.

Motion: by Chris Thomas: Members must be a prior consecutive member for two years before running for a board position in good standing.

Seconded: Totty

Discussion: none

Motion Passed

Motion: By Jan Rayl: Remove Article II Section 2 (1)(2)(3)

Seconded: Chris Thomas

Discussion: None

Motion Passed

Motion: By Virginia Medlin: update Section 9 “C “for payment that brings the By-Laws up with current technology

Seconded: Jan Rayl

Discussion: agreement for wording on debit/credit credits

Motion Passed

During the Summer Conference Meeting, all changes to By-laws were read aloud and open to body for discussion. One motion was made to accept and pass as a whole document.

Motion: By Jan Rayl to accept all changes (July 20, 2021)

Seconded: Robert Totty

Discussion: None

Motion: Passed

-Amended Bylaws will be placed on the website



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Nominations for 2021-2022:

Secretary: *Marcie Ecroyd* from Chesterfield – 9 years active with HOSA, works with Robert Totty – Good Skills and has the skills for successful carrying out the position.

Treasure-Elect: *Virginia Medlin* – current treasurer

* Election for new Executive Boards members were accepted

Other Announcements:

- Anne Barker recognized Amy Bossieux with a gift, for acting as past president

Next meeting date and place: July 20, 2021: Virtual at Post Conference Meeting 1:30 PM.
Anne will send out the link.

Meeting Adjourned: Anne Barker: 12:12 PM, July 20, 2021

Call to Order JULY 21 (1:30 AM): POST -Summer Virtual Conference: Anne Barker

Establishment of Quorum (Anne Barker): Quorum is established by Anne Barker

Minutes of last meeting (Recorded by Virginia Medlin): Minutes were taken for the conference by Virginia Medlin – New secretary Marcie Ecroyd will take over next Board meeting

Treasurer's Report (Virginia Medlin): No Report

Historian (Crystal Sarvay): No Report

Regional Reports: No Reports

Standing Committees: No Reports

Unfinished Business:

- Welcomed Macie Ecroyd as the new secretary
- 2 individuals showed interest in heading a Standing Committee (Jackie Portney for Critical Issues/Legislation/Resolution & Debra Wright for Scholarship)
- (3) \$500.00 HOSA scholarships were paid by the HOSA Foundation
- VAHAMSEA has \$1500.00 for HOSA Scholarships in holdings
- Dr. E. Goodman-Scott was paid \$500.00 for her speaking engagement



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- Carol Cash a \$250.00 gift card from Amazon will be purchased for her speaking engagement
- Jen Hyde a \$100.00 gift card from Amazon will be purchased for her speaking engagement
- (Both Amazon cards will be purchased by Chris Thomas for the representers, Dr. Goodman -Scott was sent a check by Treasurer)
- All awards were presented during a luncheon for the candidates

New Business

Discussion on Summer Conference:

Cons: WIFI issues, transition periods between activities, time predictor (start times), logging in for a few members, figuring out who was a member for voting purposes and sound in a few sessions

Pros: Meet & Greet time before sessions (especially Donna Davis's interaction with members), Guest speakers, and seeing faces in Zoom

We discussed the need for WWB learning link to be put on our website for members. The evaluations will be on a JotForm send out to all who paid for the Conference and Donna Davis will create and send out certificates.

Next Meetings to be set in October/November, January/February will be virtual set by President. Look for emails with dates, times and links. May's meeting should be planned for the Portsmouth Renaissance Hotel – TBA

Topics will be needed for next year conference and presenters.

Next meeting date: October/ November Virtual TBA later closer to time

Meeting Adjourned: Anne Barker: 02:15 PM, July 21, 2021

Respectfully submitted,

Virginia Medlin – Acting Secretary - Volunteer

CC Emailed to:

Anne Barker 10/ 28 /2021

Macie Ecroyd 10/28/2021